

ADMINISTRATIVE INTERNAL USE OF

STATINTL

NAME

OFFICE :

*Personnel 26772*

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

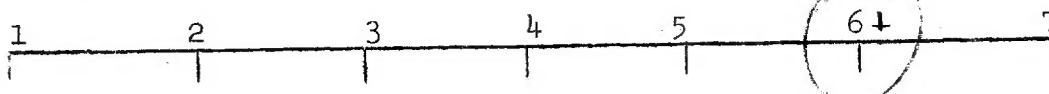
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

1. The Agency + Its People in the 70s - most
2. Developments in our medical services. least

Although you have asked for two items, taken as a whole, the entire Program is most rewarding in that it teaches me about the Agency as a whole. Being new it helped reinforce many things I have heard in (See Reverse Side) orientation +

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*informed me of many other things it would have taken much more time to find out*

- C. Did you feel the session on the Administration Directorate/  
Management & Advisory Group (AD/MAG) was beneficial? Why?

Taken as a separate one hour briefing,  
this session was not that beneficial. None  
of the information was that new & the panel could  
not even speculate on the effectiveness of MSAG.  
~~Until that happens perhaps it should be merged with EEO~~  
~~D. Other Comments~~ (?) and presented as a panel presentation.

D. I enjoy the evening briefings very much  
but I think they should also be for the  
one hour, open as during the day.

Your happy hour from 4:30-7 sure  
does allow for a lot of extra activity. Do  
you think it wise to offer so much liquor  
since we do have to return at 7 p.m. Many  
of the group would have preferred to  
be continuing happy hour or in bed  
asleep. I think it takes away from the  
interest & attention that might normally  
be given a speaker.